

MGCC ONLINE RACE BOOKING 2014

Firstly, note that if you are booking a race for a two driver team please ensure you read to the end.

1. Visit the MGCC online web booking page - http://mgcc.prosolvehosting.co.uk/ where you will see this screen -

Log In	
Please contact the Race Administration team if you do not know your login credentials Login Name:	
Pin Code:	
	Log In

2. Enter your details as follows -

Your **login name** is your e-mail address that we have for you on file. Your **pin code** is a 6 digit number that you will have on your email from us.

Having entered correct details you should now see this screen -

Home	My Details	My Vehicles	Championships	Race History	Book	Pay	Race Prep	Member Info
Home								
Messages								
Below are a li	st of actions yo	u must complete	2.					
			Actions Required				Amount Due	Closing Date
		· · · · · · · · · · · · · · · · · · ·	(ou have no message					
				-				
Calendar					Up and Co	ming Meetings	J]
Select a date	to view the me	eting informatio	n.		Below is a li	st of meetings i	in the next 60 day	/s.
December - Jam	any 2014 Februar	Meeting:			Mee	ting	Circuit	Date
Mon Tue Wed	Thu Fri Sat Sun	Start Date:			Aires Race	Meeting Si	verstone National	29 Mar 2014

If the screen looks different to this (for example missing buttons) it may be because the browser you are using is too modern! To make it view our web page correctly you need to select 'compatibility view'. To do this in Internet Explorer 9 and 10 you click on the image which looks like a torn piece of paper

ි Home - Windows Internet Explorer provided by MSN ස Bing	Compatability View
Ittp://cscc.prosolvehosting.co.uk/Competitors/Home.aspx	

In Internet Explorer 11 you need to add the site to your compatibility list. Click on the Cog icon on the far right of the

browser bar and choose **Compatibility View settings**. When the dialog box appears just click the **Add** button and the prosolvehosting.co.uk site should be added to the list of sites. Then click OK or Save and try logging into the online booking website again.

Those using Apple computers will find Firefox slightly smoother compared to Safari.

Explore the different screens by clicking 'my details' 'my vehicles' etc. where you can edit and add details, particularly your address, car, transponder number, next of kin, and medical details. **Please do this BEFORE you enter a race.** If you do make any changes, remember to hit the small, grey 'save' button in the bottom right corner of the page.



3. To book a race click on 'Book' (don't click on the 'Up and Coming Meetings' on the home page) -

Home	My De	etails My Vel	nicles Cha	mpionship	s Race His	tory Book	P	ay R	ace Prep	Member Info
Book Eve	ents									
Available	e Champions	hip Races								
Book	Garage	Start Date	Meeting	R. No.	Event Description	Circuit	Vehicle	Entry Fee	Garage Fee	Closing Date
		29 Mar 2014	Aires Race Meeting	0	Cockshoot Cup Rd 1	Silverstone National	MG TF (1800)	£0.00	£30.00	14 Mar 2014
		21 Jun 2014	<u>MG 90</u>	0	<u>Cockshoot</u> Cup Rd 4	Silverstone GP	MG TF (1800)	£0.00	£30.00	30 May 2014
		03 Aug 2014	Summer Race	o	Cockshoot Cup Rd 6	Donington Park	MG TF (1800)	£0.00	£30.00	18 Jul 2014

You can only view and book races that MGCC have loaded onto the system. These will be switched on approximately 8 weeks before each meeting and you will be informed by email as soon as they are bookable, as usual.

4. Select the race you wish to book by clicking in the box, this will add a green tick –

	Home	My De	etails My Vel	hicles Chai	npionships	Race Histor	y Book	c Pa	ay F	ace Prep	Member Info
ſ	Book Events										
	Available Championship Races										
		Garage	Start Date	Meeting	R. No.	Event Description	Circuit	Vehicle	Entry Fee	Garage Fee	Closing Date
			29 Mar 2014	<u>Aires Race</u> <u>Meeting</u>	0	Cockshoot Cup Rd 1	Silverstone National	MG TF (1800)	£0.00	£30.00	14 Mar 2014

Scroll down the page and click the 'Book Now' button -



Races can only be booked online up until the closing date. After this date entries will only be accepted on a signed entry form by email, fax or post and will be subject to the late entry fee as normal.

5. This is the next screen you will see -



Click on the regulations and they will open up in a new screen. **It is your responsibility** to read and understand these supplementary regulations. We suggest you print a copy of the SRs at this stage. Scroll to the bottom of the page, put a tick in the box and click Book Events

You are reminded of the following MGCC Disclaimer: A race entry cannot always be guaranteed, even with booking and payment in advance.
MSA Disclaimer: These meetings will be held under the General Regulations of the MSA (incorporating the provisions of the International Sporting Code of the FIA) and the Supplementary Regulations and any ASR's or written instructions the organising club may issue for the event. Please read Final Instructions or subsequent bulletins issued to you for these events. The Organisers reserve the right to postpone, abandon or cancel the meeting or any part thereof. In this event the competitor or entrant has no right to claim against the Organisers in respect of any loss or expense he may thereby incur.
I have read and understand all MSA Regulations and disclaimers 💌 Book Events

6. Please note that despite what the confirmation screen says a race entry is <u>NOT</u> valid until paid for, we may remove your entry if it is not paid for. Click 'here' to go onto the payment screen.

Booking Successful
Thank you. Your booking was successful!
Shortly you will receive a booking confirmation email.
Please click <u>here</u> if you wish to proceed to payment or return to <u>Home</u>

- 7. 7.1 Tick the box next to the race you wish to pay for
 - 7.2 Click 'Add to Basket'
 - 7.3 Click Basket and Check Out at the top right of the screen.

MB						7.3	Welcome	Basket & Items: 0	& Check Out Total: £0.00
Home	My Details	My Vehi	cles Championships	Race Histor	ry Book	Pay	y Race P	rep	Member Info
Pay									_
The following Check Out' at	races are rea the top of th	dy for paym e screen to j	ent, simply select the pay.	races you wish	to pay for an	d click 'Add to	Basket', then se	lect the 'Ba	asket &
Sta	rt Date	Meeting	R. No Event Description	Booked On	Circuit	Vehicle	Closing Date	Paid	Due
29 M	lar 2014 A	ires Race Meeting	0 <u>Cockshoot</u> <u>Cup Rd 1</u>	28 Jan 2014	Silverstone National	MG TF (1800)	14 Mar 2014	£0.00 7.	£1.00
							Withdraw		dd To Basket

8. Click Proceed to Checkout

CAR	7						Bas Ite Welcome steve	sket & Check Out ms: 1 Total: £1.00 @carrsport.com <u>Loqout</u>
Home	My Details	My Vehicles	Championships	Race History	Book	Pay	Race Prep	Member Info
Basket								
	StartDate	Closing Date	Meeting	No	Race De	escription	Circuit	Due
8	29 Mar 2014	14 Mar 2014	Aires Race Meeting	0	Cockshoo	ot Cup Rd Si 1	lverstone National	£1.00
							Surchar	ge £0.00
							Sub Tot	tal £1.00
							Tota	al <u>£1.00</u>
					Contir	nue Shopping	Clear Basket	Proceed To Checkout

9. Click on Make Payment. The *WARNING* you see below is explaining that if you want tickets sent to a different address make the address changes in the race prep screen not on the payment screen.

Payment	
F	Please click the Make Payment button below to transfer you to our secure server for payment processing
	or
	click the Back button to continue shopping
Please	WARNING: DO NOT enter a different delivery address on the secure payment server as these details will not be picked up!
Instead,	you can enter any correspondence details in the Race Prep section once the payment process has been completed.
	Make Payment Back

10. Input your card details (most accepted including Amex), check that the address that is populated matches the details you have registered to that card, and click on 'submit for processing'. You as first driver are paying for both drivers if you are part of a two driver team. The address MUST EXACTLY match that shown on your card statement, it doesn't matter if this is a different address to the one you have registered within the online MGCC system. To repeat- the payment system only checks the address matches the one held by the card or bank.

Order Details		
Merchant Name	Classic Sports Car Club Ltd	
Amount	1,000.00 GBP	
Order ID	: 8C2331	
Order Description	Race Payments	
O Card Details		
Name On Card	: Mr B Have	* 🖌
Card Number	1234567812345678	* 🗸
Expiry Date	01 💌 / 2014 💌 🗯 🎻	- A
Issue Number		
Security Code (CV2)	123 🕜	
O Customer Details		
Billing Address	1 Test Street	1
	Test	1
	-	
Billing City	Test	1
Billing State/County	Anywhere	1
Billing Zip/Post Code	AB1 2CD	1
Billing Country	United Kingdom	*
<	Submit For Processing	

Your payment has been processed successfully!

You will receive e-mail booking confirmation and receipt of payment. You can also check and amend certain details within the 'Race Prep' area. Click the drop down arrow on the right hand side to view more details.

Book	Pay	Race Prep					
29 Mar 2014 Race Overview	- Cockshoot Cup Rd 1	1 - Aires Race Meeting		Updates	l on 30 Jan 2014 by W	EB user	
Meeting: Race Description: Start Date: Closing Date: Race No:	Aires Race Meeting Cockshoot Cup Rd 1 29 Mar 2014 14 Mar 2014 0	Circuit: Silv Vehicle: MG Booked On: 28. Race Entry ID: 778	rerstone National ; TF (1800) Jan 2014 80	Date Licence Signe Comp. No. Allocate Booked By:	ed: d: 2 ONLINE		Make sure you have ticked the boy if it is your first time racing on that
Vehicle MG TF 1800 Make: Model:	MG	Sponsor Default Team Sponso Clear Team Spon	or: 🗹	Circuit Expe First Time On Second Driver	rience Circuit: • First Time On Ci ance	rcuit:	circuit layout
Class: CC: Cylinders: Supercharged: Tyres: Comp.No.Pref:	1800 4 No R	Sponsor Name: Entrant Licence No: Title: Forename: Surname: Email:		Send To Com Use Competit Title: Forename: Surname:	oetitor: or Alt. Address:		
Engine Make: Engine Model: Engine No: Year Of Build: Transponder No:	2003	Telephone: Address1: Address2: Town: County:		Address1: Address2: Town: County: County: Post Code:			
Frame No: Colour:	Trophy Blue	Post Code:					

As always, we will send out final instructions and tickets around 7 to 10 days in advance of the race meeting.

Other Information

You can view who else has entered your race by clicking on Championships



Click on the down arrow, to open up the Championship details

Gold Arts Ma	gnificen	t Sevens 2013	Updated on 15 May 2013 by HUGO user				
Overview							
Year:	2013	Date Entered:	09 Jan 2013	Class:	в	Team Sponsor: Driver	
Organising Club:	CSCC	Regs Read On:	16 Mar 2013	Comp. No. Pref:	1	Second Driver:	
Rounds:		Vehicle:	Caterham R400 (1800)				

Select the race where you wish to view who else is entered.



The race detail will pop-up/open in a new window, and you can see who else you are up against.

Event Details		Confirmed Competitors								
Event Description:	Gold Arts Magnificent Sevens 2	Forename	Surname	Make	Model	Position	R.2 Position			
Event No: Championship:	2 Gold Arts Magnificent Sevens 2	Falses	haradh	Caterham	R400 Superlight					
Championship Round:	0	Constraint	hacse"	Caterham	SevenRoadsport					
Meeting: Start Date:	Anglesey Coastal Classic Sunda 02 June 2013	iche	omatica.	Caterham	Roadsport					
End Date:	02 June 2013	Poti. et.	N. 1	Caterham	R300					
Entrant Closing Date: Entry Fee:	Closed 325.00	C Sout	Free Houvers	Caterham	Superlight R300					
Garage Fee:	0.00	Star ic		Caterbarn	Roadsport A					

Any further questions, please contact the office on 0844 8843260 or e-mail info@classicsportscarclub.co.uk